

COMPLAINT FORM

Date/Time: \_\_\_\_\_

Report Taken By: \_\_\_\_\_

Tax Parcel Number: \_\_\_\_\_ Section: \_\_\_\_\_ Block: \_\_\_\_\_ Lot: \_\_\_\_\_

COMPLAINT OF VIOLATION

Form of Complaint:  Telephone  Letter (attach)  In Person

Complainant: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Site Location: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Nature of Complaint: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ACTION BY ENFORCEMENT:

Possible violation of article \_\_\_\_\_, Section \_\_\_\_\_, Subsection \_\_\_\_\_ of the  
Village of Lakewood \_\_\_\_\_ Law

New York State Code: section \_\_\_\_\_, subsection \_\_\_\_\_

Site Inspection completed on \_\_\_\_\_ (date) at \_\_\_\_\_ (time) [am/pm]

Report of Findings: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Recommended Action: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Code Enforcement Officer